

April 18, 2024

Town of Manhattan
207 S. Sixth St.
Manhattan, MT 59741

**RE: GIS Interactive Mapper for the Town of Manhattan
Scope Release 6 (SR6)**

Dear Town of Manhattan Council,

Pursuant to our recent conversations with the mayor and staff, Hyalite has prepared this estimate to prepare an online GIS mapper with links to the Town Code for Manhattan. This estimate outlines our anticipated scope and budget for this project.

I. Scope of Services

SR6-1 – Developing the GIS Mapper with links to the Manhattan Town Code.

This item includes the preparation an online GIS mapper similar to this link below:

<https://hyalite.maps.arcgis.com/apps/instant/basic/index.html?appid=e97bd790e1ff46578ef941025027689c>

This mapper was created for the Town of West Yellowstone through their zone code update project. The Town will be able to place this link on their website which will allow residents to connect directly to the relevant code sections. To use the mapper you will click on a parcel and relevant cadastral data and a link to the specific section of the zoning code will appear. This mimics the Gallatin County Mapper. This also includes time to update the links if there are any changes after the zone code amendments are made.

SR6-2 – Training Town Staff to Manage the Mapper

This item is to provide Town Staff with training on how to update and manage the mapper. The Town has the necessary ArcOnline platform for them to run this map themselves. We also have an existing partnership through ArcOnline where I will be able to create the map and share it seamlessly with the Town. At the training I will bring a prepared “How to” document and staff will be able to reach out to me at any time after this for assistance. The Town may designate as many people as they want for the training regardless of GIS experience as I have experience training GIS functions across a variety of skill levels.

II. Schedule

We propose to start our work as soon as we are authorized to proceed. We can have the map on the Town’s website by May 24th and will schedule the training, if selected, after that date.

III. Budget

We propose to work on this project on a Time and Materials Basis with an estimate as follows in the below schedule. Payment shall be in accordance with the previously provided 2022 Agreement for Professional Services. The below costs do not include any review fees, attorney fees, ArcOnline licenses, etc.

Item No.	Description	Est. Cost
SR6-1	Developing the GIS Mapper with links to the Manhattan Town Code.	\$925.00
SR6-2	Training Town Staff to Manage the Mapper	\$850.00

Table 1 – Summary of Proposed Budgets for Scope Release No. 6 (SR6)

Thank you for the opportunity to provide you with an estimate for this project. Please let us know if you have any questions. If this proposal is acceptable, please sign below and return to our office as it will serve as our notice to proceed.

Respectfully Submitted,



Mike Stenberg, PE
Principal Engineer

Cc: File – 223843



Scott Hazelton, AICP, CFM
Senior Planner

Mayor Traig Howells

Date