



**APPLICATION FOR A BUSINESS LICENSE**

As outlined in the Town of Manhattan Code, Section 3-1-1 through 3-1-16, all applications must be accompanied with a minimum **Fee of \$50.00**, the fee for a **Franchise is \$200.00**.

**1. REPRESENTATIVE NAME:** \_\_\_\_\_ **DAY TIME PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **MAILING:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**2. BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **MAILING:** \_\_\_\_\_

**3. OPENING DATE OF BUSINESS CONDUCTED WITHIN MANHATTAN TOWN LIMITS:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**4. CITY OR COUNTY FROM WHICH LAST LICENSE WAS RECEIVED:** \_\_\_\_\_

**5. DESCRIPTION OF THE ACTIVITY TO BE LICENSED AND LOCATION:** \_\_\_\_\_

**6. IS THE APPLICANT ACTING AS THE PRINCIPAL OR THE AGENT FOR THE BUSINESS?** \_\_\_\_\_

**7. IF ACTING AS AN AGENT, PLEASE LIST THE NAME AND ADDRESS OF THE PRINCIPAL:** \_\_\_\_\_

**8. WILL/DOES THIS BUSINESS HAVE A SIGN ERECTED AT THE PHYSICAL LOCATION?** \_\_\_\_\_

**9. DOES THIS BUSINESS COMPLY WITH THE MANHATTAN ZONING CODE?** \_\_\_\_\_

**10. IS THIS BUSINESS A FRANCHISE?** \_\_\_\_\_

**BUSINESS LICENSE INFORMATION YOU SHOULD KNOW**

According to Montana State Statute 61-3-701, no foreign licensed motor vehicle can be operated on Montana highways for hire, compensation, or profit, until the owner or user of the vehicle applies to the County Treasurer and pays the fees that are required. A copy of this statute is available at the Town Office.

After the application is approved, the applicant will be mailed a certificate authorizing the business as approved in the Town of Manhattan.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
(please attach a business card if possible)

You may pay online at: [townofmanhattan.com](http://townofmanhattan.com)

You may email application to: [townofmanhattan@gmail.com](mailto:townofmanhattan@gmail.com)

\*Town of Manhattan \*P.O. Box 96 \*Manhattan, MT 59741 \*207 S. 6<sup>th</sup> St. \*Phone (406) 284-3235 \*Fax (406) 284-2090